

Part 1 – Premises Details

Postal address of premises, or if none, ordinance survey map reference or description

Saba Banqueting Hall

1 - 2, Court Parade, East Lane, Wembley, Brent, HA0 3HY

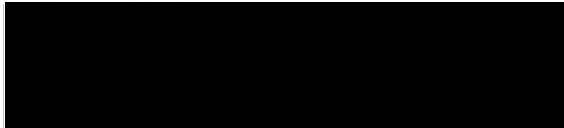
Telephone Number at premises (if any):

Non domestic rateable value:

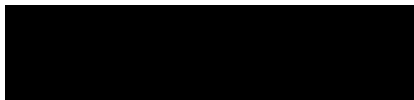
Part 2 – Applicant Details

Proposed Licence Holder:

Mr Shams Sadat



Mr Shams Sadat



Part 3 – Operating Schedule

When do you want the premises licence to start?

If you wish the licence to be valid only for a limited period, when do you want it to end?

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Please give a general description of the premises: A catering hall serving food and alcohol, hosting events and parties

What licensable activities do you intend to carry on from the premises?

Section J: Sale of alcohol: On the premises

The times the licence authorises the carrying out of licensable activities

Section J: Sale or Supply of Alcohol: On the premises		
Day	Start Time	End Time
Monday	17:00	23:00
Tuesday	17:00	23:00
Wednesday	17:00	23:00
Thursday	17:00	23:00
Friday	17:00	23:00
Saturday	17:00	23:00
Sunday	17:00	23:00

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Concerns in respect of Children: N/A

The opening hours of the premises

Day	Start Time	End Time
Monday	17:00	23:30
Tuesday	17:00	23:30
Wednesday	17:00	23:30
Thursday	17:00	23:30
Friday	17:00	23:30
Saturday	17:00	23:30
Sunday	17:00	23:30

a) General – all four licensing objectives (b, c, d, e):u2022 Ensure that any person selling or supplying alcoholic drink under the authority of a personal licence holder asks for a photo ID proof of age where they have reason to suspect that the individual may be under 25 years of age. u2022 Adopt and comply with the British Beer and Pub Associations Guidelines on On-Trade Promotions.

b) The prevention of crime and disorder:u2022 Provide a means of two way communication to report incidents between the premises and the local police or CCTV monitoring centre. u2022 Install Video/CCTV equipment inside/outside the premises and ensure that it is maintained in working order. u2022 Set Video/CCTV equipment to record from the time that

the premises open to the public until the premises close and all members of the public have left. u2022 Ensure that any cameras covering the exterior of the premises are left to record for the duration of the tape and for a period not less than 24 hours a day. u2022 Ensure that monitoring tapes are retained for at least twenty eight days and are produced to an authorised officer on demand. u2022 Put up notices advising that CCTV has been installed on the premises so that they are clearly visible to the public within the licensed premises.

c) Public safety: u2022 Where glass bottles are used, they will be retained or disposed of on the premises. u2022 No customers will be admitted, or permitted to leave when carrying open or sealed bottles or glasses. u2022 Ensure that the consumption of alcohol is restricted to the areas identified on the plan attached to the operating schedule. u2022 Ensure that a secure deposit box is kept on the premises for the retention of confiscated items and that the Police are advised of any items which require safe disposal. u2022 Responsible for the disposal of waste on the frontage of the premises and make provision for the emptying of litter bins in the vicinity of the premises. u2022 Ensure that lighting is provided outside the premises (and in my private car park) during the hours of darkness when any licensable activity takes place on the premises. u2022 Ensure that escape routes and exits, including external exits, are maintained to ensure that they are not obstructed, in good order with non-slippery and even surfaces, free of trip hazards and clearly identified. u2022 Ensure that where chairs and tables are provided, internal gangways are kept unobstructed. u2022 Ensure that all exit doors are easily openable and do not require the use of a key, card, code or similar means u2022 Ensure that doors at such exits are regularly checked to ensure that they function satisfactorily and a record of the check is kept. u2022 Ensure that any removable security fastenings are removed whenever the premises are open to the public or occupied by staff. u2022

Ensure that all fire doors are maintained effectively self-closing and not held open other than by approved devices (for example, electromagnetic releases operated by smoke detectors). u2022 Ensure that fire resisting doors to ducts, service shafts, and cupboards are kept locked shut. u2022 Ensure that the edges of the treads of steps and stairways are maintained so as to be conspicuous. u2022 Safety checks are carried out before the admission of the public or club members and guests; and details of such checks are kept in a Log-book. u2022 Ensure that hangings, curtains and temporary decorations are maintained in a flame-retardant condition. u2022 Ensure that any upholstered seating meets on a continuous basis the pass criteria for smouldering ignition source 0, flaming ignition source 1 and crib ignition source 5 when tested in accordance with section 5 of Bs 5852:1990. u2022 Ensure that hangings, curtains and temporary decorations are arranged so as not to obstruct exits, fire safety signs or firefighting equipment. u2022 Ensure that temporary decorations are not used without prior notification to the licensing authority/fire authority. u2022 Ensure that notices detailing the action to be taken in the event of fire or other emergencies, including how the fire brigade should be summoned, are prominently displayed and protected from damage and deterioration. u2022 The fire brigade will be called at once to any outbreak of fire, however slight, and the details recorded in a Fire Log-book. u2022 Notify the local Fire Control Centre as soon as possible if the water supply to any hydrant, hose reel, sprinkler, drencher or other fire extinguishing installation is cut off or restricted. u2022 Access for emergency vehicles is kept clear and free from obstruction. u2022 Ensure that when disabled people are present, adequate arrangements exist to enable their safe evacuation in the event of an emergency, and that patrons are made aware of these arrangements. u2022 Ensure that adequate and appropriate supply of first aid equipment and materials is available on the premises. u2022 Ensure that at least 1 trained first aider will be on duty when the public are present. If more than one first-aider is present, ensure that their respective duties are clearly defined. u2022 In the absence of adequate daylight, that the lighting in any area accessible to the public is fully operational. u2022 Ensure that Fire safety signs are adequately illuminated. u2022 Not alter Emergency lighting without prior notification to the Licensing Authority.

u2022 Ensure that Emergency lighting batteries are fully charged before admission of the public. u2022 In the event of failure of normal lighting, where the emergency lighting battery has a capacity of one hour, evacuation of the premises is possible within 20 minutes. Where the emergency lighting battery has a capacity of three hours, evacuation of the premises is possible within one hour. u2022 Provide temporary electrical wiring and distribution systems without prior inspection by a suitably qualified electrician u2022 Ensure that any temporary electrical wiring and distribution systems comply with the recommendations of BS 7671 or where applicable BS 7909. u2022 Ensure that where temporary electrical wiring and distribution systems have not been installed by a competent person, they are inspected and certified by a competent person before they are put to use. u2022 Ensure that the following systems are maintained and inspected by suitably qualified professional persons in accordance with any British Standards and at intervals recommended in national guidance, and will keep the records of such inspections available for inspection by authorised officers on request: u20a7 Building Electrical Installation u20a7 Emergency Lighting System u20a7 Fire Warning System u20a7 Gas boiler, calorifier or appliance u20a7 Oil fired boiler or appliance u20a7 Suspended ceilings u20a7 Portable fire fighting equipment u20a7 Temporary Electrical Installation u2022 Ensure that I have valid public liability insurance in force and that a copy of the schedule is available for inspection by an authorised officer on request. u2022 Not alter the premises in such a way as to make it impossible to comply with an existing licence condition, without first seeking a variation of the premises licence. u2022 Free drinking water available at all times the premises is open to the public.

d) The prevention of public nuisance: u2022 Ensure that public information notices about crime and disorder issues are displayed at the request of the Council or the local Constabulary. (e.g. Customer Code of Conduct) u2022 Display any conditions of entry to the premises in the vicinity of any entrance to the premises. u2022 Ensure that any request by an authorised officer of the Council in relation to reducing noise levels is complied with. u2022 Ensure that the placing of bottles into receptacles outside the premises takes place at times that will minimise disturbance to nearby properties. u2022 Display

prominent, clear and legible notices at all exits requesting patrons to respect the needs of local residents and to leave the premises and the area quietly. u2022 Ensure that offensive smells from the licensed premises are not permitted so as to cause a nuisance to nearby properties and the premises are properly vented. u2022 Ensure that receptacles for waste are emptied regularly to minimise nuisance smells. u2022 Ensure that flashing or particularly bright lights on or outside the licensed premises do not cause a nuisance to nearby properties, whilst balancing the need for lighting in the interests of prevention of crime and disorder. u2022 Provide adequate and suitable (lidded) receptacles to receive and store refuse from the premises/site. u2022 Ensure that receptacles for refuse storage are maintained in a clean condition. u2022 Ensure litter is regularly cleared from the vicinity of the premises.

e) The protection of children from harm: u2022 Display any restrictions on the admittance of individuals according to age (e.g. Children) on or immediately outside the premises. u2022 Implement a proof of age policy agreed by the police and local authority.